

The Barony of Shadowed Stars

Officers Meeting Minutes

MONTH: April 2016

DATE: 4/10/2016

LOCATION: IPFW, Dolnick Center

MEETING CALLED TO ORDER: 2:06pm

IN ATTENDANCE: Ulrich - Seneschal, Broinninn - Chronicler, Maggie - Baroness, Fergus - Baron, Gavin – IPFW Liaison, Caterina – Exchequer, Solveig – Deputy Exchequer

Seneschal – Ulrich – First to speak.

Review of Escalated Issue at March 2016 Business Meeting

- It was mentioned that several people had significant reactions to what happened:
 - o Some said that if that is how things are going to run then they would not be attending any meeting in the future
 - o Some said that if that is how officers are treated then they would never consider running for an office in the Barony
 - o Some said that they were feeling uncomfortable at the level of confrontation occurring during the meeting and they either left or wanted to leave the room
- How best to handle escalated issues that occur during the monthly Business Meeting
 - o Baroness Maggie said that if something gets escalated and emotional like that we should to step back from it and table it for a separate meeting and say anyone that wants to attend please do so
- Cannot Allow a Vote that Defines a Barony Job or Function
 - o Examples:
 - To submit something as New Business the person submitting it has to stand on their head to offer it.
 - Every month the Herald must do an overhead PowerPoint presentation of everyone's awards and new heraldry.
 - o Job Descriptions for the various Barony Offices lies with Kingdom and/or Society. Requests by the Barony populace will be heard and considered by the current person holding the Office and they will decide whether or not to incorporate the request into the performing of their duties.

Corrected Charter with revisions

- Grammar corrections made.
- Corrected version posted to the Officer page
- Not putting it on the public page because he has a question that needs to be answered first
- It was agreed that the Charter just needs to be put up so that the populace can look at it
- Will be forwarded to the appropriate person once Barony has reviewed and approved it

Upcoming Elections: Rapier Marshal Candidate

- Marshall mentioned to Ulrich that he was going to run for it
- Phil said he would be willing to be Marshall's Deputy

Upcoming Elections: Chatelaine and Webminister Candidates

- Mael and Prudence will be running

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Thrown Weapons Targets Work Day

- April 16th at Ulrich's house, Stephanie Henry will be there
 - o It will be targets for the Barony that will be used at Coronation
 - o Stephanie will be purchasing the supplies for these and will submit receipts to the Barony for reimbursement in the future
- April 30th at Ulrich's house, Prudence will be there
 - o It will be for targets for the event and supplies will be paid for with event funds
- Baron Fergus said that we have 4 or 5 tree stumps to use if needed

Michiana Renn Fest

- We received permission from White Waters Baron and Baroness and their Seneschal to do Michiana Renn Fest
- It has been pointed out to make sure to read the details of the contract since it may say
 - o that SCA members must agree to work other areas of the festival
 - o that the SCA must purchase a Renn Fest mandatory insurance policy
 - Solveig said that she was told that if we had to buy the insurance that we would be reimbursed
 - Ulrich said that there is nothing in the contract that says we have to buy it
 - Baroness Maggie stated that we do have the SCA insurance and it would be easy to obtain a certificate for the Renn Fest coordinators
- We were also told to watch for when the Renn Fest does their live steel demonstrations; if they are when the SCA demo is then the live steel is louder and pulls all the people
 - o Fergus stated that they moved live steel people away from us last year
 - o Fergus also stated that there is boffer fighting not very far but they are not nearly as loud
- The Renn Fest use SCA people for gate security and we were never compensated
 - o It was unclear if those people were volunteers or if they were to be compensated
- Ulrich said that it will be made clear in the contract whether people will be paid for agreeing to work for them and also whether those people will be outside of our control at that point (one thing in the contract is if anyone messes up that the whole group can be booted off site)
- We are supposed to set up a 50'x50' period encampment
- Archery affects the amount being donated to the SCA
 - o Is the donation:
 - \$50/day for the demo without archery or \$75/day for the demo w/archery (\$100 or \$150 total donation)
 - OR
 - \$50/day for the demo without archery + \$75/day for archery (\$100 or \$250 total donation)
- Ulrich said this is different than volunteering to help a group where we can be there as long as we want; the contract locks us in to 10-6 each day
- Not a ton of space available for archery, may want to make it just a Youth shoot
- Forester Alfairin is responsible for Archery and can run Adult and/or Youth archery
- It is a two-day demo so with Archery it will get us a \$150 donation
- We can set up on Friday night
- Camping is available off the island
- We have to be off the island by 9pm each day

Request for Published Agenda a Week Before the Business Meeting

- Compromise is the detailed Business Meeting minutes with the Old Business and Unresolved Sections
- The minutes from the prior meeting can be used to determine what will be discussed
- New Business will not be locked in because some people said that if they saw a New Business section in a published Agenda prior to the meeting they would feel like that nothing new could be brought up

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- Solveig mentioned that if someone comes to the meeting and didn't get a chance to review a pre-published Agenda may not feel like they would be free to speak up

Is the goal with Officer Meetings to avoid Officer Reports during the Business Meeting?

- Baroness Maggie asked if the point of having the Officer Meetings so that we can shorten the regular Business Meetings by avoiding having Officer Reports?
- Solveig said that the point of having separate Officer Meetings once a month was to spend time talking about anything that was very specific or that we had trouble with or that we needed any details on to cut down on time spent during the Business Meetings, not just on the Officer Reports but on everything in general.
- **IDEA:** Baroness Maggie - Since the Officer Meeting minutes will be published to the Barony before the regular Business Meeting then it would be possible for us to cut down on official reporting time spent at that monthly regular Business Meeting.
 - o For example, we could cut down the number of speakers at the monthly Business Meeting to: the Exchequer report about the money and then the Seneschal report and then say to the rest of the populace that the rest of the officer reports were addressed in the Officer Meeting minutes and to review that
 - o Any officers that are unable to attend the Officer Meeting need to send the Chronicler a note with their report so it can be included.
 - o Anything non-routine such as the Herald announcing people who received awards should still be presented at the regular monthly Business Meeting.
 - o Maybe we say "routine officer reports will not be given at the Business Meeting but if there is specific details or items that need to be brought up they will be presented"
 - o Routine officer reports would be in the minutes from the monthly Officer Meeting
 - o Exchequer and Seneschal always do their reports during the regular monthly Business Meeting and then other Officers only if required
- Broinninn said that all of the officers meeting also encourages team-building
- Ulrich said that this idea is going to be put in place

Baronial Storage

- Ulrich asked who is responsible for the inventory
- Solveig said that the Exchequer is responsible for doing the inventory. She said that the Seneschal is responsible for making sure it gets done.
- Ulrich said that he does not have a key or a code for the storage area. Solveig gave him the key. Key for Storage is silver.

P.O. Box Key

- Solveig said she has a P.O. Box key for Ulrich.
- She gave him the key.
- Key for P.O. Box is gold.
- P.O. Box # is 10251.

IPFW Campus Closed Dates on Baronial Calendar

- Gavin will send the campus-closed dates to Fergus to be added to the Baronial Calendar.
- IPFW Fieldhouse – Gavin has tried multiple times to get in to the Fieldhouse and has had no success.

Idea for Gold Key Project

- Zilia had an idea that families make an item that would fit someone in their family to donate to Gold Key to increase the variety of what is available.
- Solveig said that we are supposed to be going through the Gold Key to eliminate old or worn items.
- Ulrich said that there are something like 7 tubs of Gold Key now.

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Coronation Business

- Multiple discussions related to the upcoming Coronation event:
 - o Gold Key
 - o Roping off inside and outside areas
 - o Fergus and Ulrich sleeping in the main building
 - o Gwendolyn has metal poles in coffee cans filled with concrete to use for ropes
 - o Some of the roads will have to be blocked off due to the location of court
 - o Placement of court that will allow Cameron and Amalie to come in on horses
 - o Solveig brought a sample of the glass feast cups with the etched design on it
 - o Who is being comped
 - o Mead and ale are being donated for feast
 - o Merchants: placement, number of, which merchants are verified so far
 - o List of comped people needs to be provided to Gate
 - o Anyone asking for a refund from Gate will have to be refunded via check, it cannot be a cash refund from Gate that day

Archery Contributions

- Solveig said that there were two more Archery donations and they have already been put in the bank.

Seneschal Deputies

- Ulrich said that he will be taking names after Coronation for anyone who is interested in being a Deputy Seneschal
 - o So far, he knows that Mael and Zoe are interested

MEETING ADJOURNED TIME: 2:51pm