

The Barony of Shadowed Stars

Business Meeting Minutes

MONTH: September 2016

DATE: 09/26/2016

LOCATION: Indiana Tech, Academic Center Building, Room 234

MEETING CALLED TO ORDER: 7:01pm

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Shadowed Stars Business Meeting - Attendance Sheet

Meeting Date: 09/26/2016

| | Mundane Name (PLEASE PRINT) | SCA Name (PLEASE PRINT) | SCA Title (if applicable) | Current Shadowed Stars Officer? | If so, position held: |
|-----|-----------------------------|---------------------------|---------------------------|---------------------------------|-----------------------|
| 1. | Carrie Beth Youse | Muirenn | Lady | yes | Deputy Herald |
| 2. | Alan Terlep | Alan Fairfax | Master | yes | Herald |
| 3. | Terry O'Brien | Turlough O'Brien | Lord | no | |
| 4. | Cynthia Meville | Marchant | Lady | no | |
| 5. | Tanda Ameling | Zilia Del Giudice | Lady | no | |
| 6. | Janet King | Halldora Egilsdottir | Baroness | no | |
| 7. | Mandi Brindle | Leandra Corzi | Lady | yes | MOAS |
| 8. | Marshall Oliver | Rashid al-Sanna | Lord | yes | Rapier Marshal |
| 9. | Wendy Glick | Maggie MacKeith | Baroness | no | |
| 10. | Jeremy Glick | Fergus MacPherson | Baron | yes | Knights Marshal |
| 11. | Barbara Hernandez | Solveig Silgulfsdottir | THL | yes | Exchequer |
| 12. | Daniel Hernandez | Alfairin Fani | Forester | no | |
| 13. | Dennis Oliver | Gwydion Gwrande | Lord | yes | Archery Marshal |
| 14. | Teresa Schneider | Cassandra of Wyndhaven | Lady | no | |
| 15. | Rachel Coffman | Prudence of Colleah | Lady | yes | Webminister |
| 16. | Michael Malaney | Mael Duin mac Gilla Ennae | Warder | yes | Chateleine |
| 17. | Jean Lucke Kems | Kunigunda | | no | |
| 18. | Patricia Totten | Gweneth de Lucas | Lady | no | |

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GREAT OFFICERS

- Seneschal – Captain Ulrich Halfdan Ulfsson
 - o Deputy – THL Mael Duin mac Gilla Ennae
- Exchequer – THL Solveig Sigulfsdottir
 - o Deputy – Lady Caterina de Radeclive
- Herald – Master Alan Fairfax
 - o Deputy Lady Muirenn ingen Faelchon Ui Clerigh
- MOAS – Lady Leandra Corzi
 - o Deputy – Lady Prudence of Colleah
 - o Deputy – Lady Muirenn ingen Faelchon Ui Clerigh
 - o Deputy – Lady Aveline de Ceresbroch
- Chronicler – Lady Broinninn ingen Magnusa
 - o Deputy (none at this time)
- Knights Marshal – Baron Fergus MacPherson
 - o Deputy Gavin Hawkerton

BARONIAL OFFICERS

- Rapier Marshal – Lord Rashid al-Sanna
 - o Deputy (unclear)
- Archery Marshal – Lord Gwydion Gwrando
 - o Deputy (unclear)
- Webminister – Lady Prudence of Colleah
 - o Deputy – Lancer Gwendolyn of Shadowed Stars
- Equestrian Marshal – Lancer Gwendolyn of Shadowed Stars
 - o Deputy (none at this time)
- Thrown Weapons Marshal – Lady Bezawit Estgenet Seyon
 - o Deputy – Lady Prudence of Colleah
- Chatelaine – THL Mael Duin mac Gilla Ennae
 - o Deputy – Lady Zilia Del Guidice

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Seneschal Announcements and Report:

(Ulrich not in attendance – Mael leading the meeting and giving the report)

- This is a “no frills night”.
- Mael reminded everyone that the meeting is being recorded for transcription purposes. He asked if anyone has a problem with that. No one objected.
- In the absence of the Chronicler, Maggie stated that she has a notebook she is passing around for an Attendance sheet.
- There was no Officers Meeting this month.

Baron and Baroness Announcements:

- Baroness Maggie had a great time at Coronation.
 - o The Barony did have a substantial number of members in attendance.
 - o Solveig secured the Barony some name-fame for the group because she organized the lunch.
 - o Velos was named one of His Majesty’s Merry Men in court (**See Questions, Comments, or Announcements section for more info on this.)
 - o Gwydion was mentioned in court as having the high points in a certain Archery shoot because he was the only longbow.
 - o Baron Fergus said that it is always a good idea to attend court so that if you happen to be called up you will actually be there.
- There are no Shadowed Stars events coming up.
- Upcoming events attended by the Baron and/or Baroness:
 - o Maggie will be at Rose Tourney. If anyone would like to be on a Rose team and hasn’t been selected yet, please let her know.
 - o Fergus and Maggie will be at Crown Tournament.
- Fergus is having his major surgery on Friday, 9/30/2016.

OFFICER REPORTS:

Exchequer – Solveig:

- Checking balance given.
- Savings balance given.
- There is new paperwork for refunds and for advance fund requests. If someone needs funds for equipment or if they are being refunded, the forms will help explain what the expenses are for.
- We received another non-profit donation from Baroness Maggie and her employer. This money is being ear-marked for a Baronial sunshade.
- Solveig said that since Ulrich is not at the meeting, she cannot issue checks tonight. She is going to have Office Hours at her house on Wednesday, 9/28/2016, from 7pm to 8pm.

Archery – Gwydion:

- Practices have been going well. They have had between 4 and 10 people showing up.
- They have received donations for the month and this will be added to the Archery Fund.

Webminister – Prudence:

- Report went in on time.
- Prudence stated that she is still waiting to hear when the Midrealm.org email addresses will go live. Until then, anyone who has a specific email address that they would like to use for the Barony Contacts page please send it to her.

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- She is working on the formatting of the Barony Order of Precedence for the website.
- She is asking if everyone who is in charge of an activity has access to make updates and changes to the Baronial Calendar. If not, send her your email address and she will add your access.
- Prudence said that she is working on going through the website and updating everything that needs to be updated. She is asking if we see anything that is incorrect to send her a message so it can be fixed.
- She is still looking for ideas on how to enhance the front page of the site. Please send her any ideas that you have.

Chatelaine – Mael:

- Report not due yet.
- The Barony did a demo at Byron Health Center. It went well.
 - o The residents really enjoyed the coin-making.
 - o Mael and the coordinator talked about doing it again next year.
 - o They also talked about adding a game next time.

Herald – Alan:

- Alan asked if he needed to get approval for submission fees (not postage) for the Baronial badges. Yes.
- Regarding the Baronial badges, Muirenn needs to have signatures from the Baron and Baroness showing their approval for the badges that are being submitted.
- Alan did several name and advice consults at MWG.
- His Deputy Herald Muirenn did her first name consult.

Rapier –Rashid:

- Practices have been continuing as normal. Attendance has been very low.
- There is still a plan to practice on Thursdays with heavy but those practices have not been sorted out yet.

A&S – Leandra:

- Report not due yet.
- Classes are back on the schedule.
- Dance is twice a month.
- A&S classes are scheduled continuously into December. If anyone wants to teach a class it will have to be scheduled in December or January at this point.
- Gold Key Party – The first one will be this coming Sunday, October 2, 2016, at Dolnik. This is a session entirely devoted to Gold Key. It can be donating garb, it can be making garb, refurbishing garb, repairing garb, donating fabric – everyone is welcome to contribute! It is on the Baronial Calendar and there will be reminders posted on Facebook.

Knights Marshal – Baron Fergus:

- Report turned in on time.
- Still have Sunday practices, sometimes also on Thursdays.
- Gavin and Ulrich are going to share covering heavy practices since Fergus will be out due to his surgery.
- Fergus has some loaner armor that belongs to the Barony but does not have everything set yet. He will get receipts to the Exchequer for reimbursement but there is no rush because he will not be able to get to anything for awhile.

Chronicler – (Broinninn not in attendance, Baroness Maggie reporting):

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- Quarterly report due 10/1. Will be on time.
- The SCA Archivist and the Constellation Regional Chronicler were both impressed with our 3rd quarter newsletter and all of the variety of topics.
- The 4th quarter newsletter will be issued around the 1st week of December. Deadline for submissions is 11/20.
- Due to the problems that occurred recently with the phone recordings of the meetings, Broinninn has purchased a voice recorder and would like to be reimbursed the cost. This will become property of the Barony and be part of its inventory.
 - o **VOTE:** Baroness Maggie put forth a motion to reimburse Broinninn for the purchase of the voice recorder.
 - Solveig seconded the motion.
 - **APPROVED.**

Equestrian – (Gwendolyn not in attendance, Mael reporting):

- There is nothing to report.

OLD BUSINESS:

- MOUNTED WAR GAMES VI – A RECAP
 - o According to the Exchequer, the event as a whole did lose money but we had the benefit (and additional expense) of renting the Main Building at the Wells County 4-H Park site so it was not a surprise.
 - o 147 total attendance, which was more than last year.
 - o Prudence said that the site tokens were being made on-site because she got sick and didn't have a chance to get them done beforehand.
 - o She said that there was only one horse-related issue and it was a horse that fell and rolled during a special game that was going on. Horse and rider came out okay.
 - o Alfairin said that the Chariot Archery was a lot of fun.
 - o Prudence said that the consistent things she has seen at MWG each year are: equestrian, archery, thrown weapons, and A&S classes.
 - o Baroness Maggie mentioned that it was asked if we would ever think of adding a Youth symposium for combat-related activities (archery, thrown weapons, rapier, heavy, and equestrian).
 - o Prudence said that she would definitely like to see more attendance related to thrown weapons.
 - o MWG VI Equestrian Report:
 - 32 horses
 - 37 adult riders
 - 2 minor riders
 - 23 authorizations
 - Stall shavings sold at cost worked out well
 - Hay and straw bales were delivered to our site by local residents at no addtl cost
 - The bale overage were bought by someone at the end of the event
 - For next year she is willing to run Equestrian games but she would like to delegate to more marshals since there is so much to see
 - Fees were reasonable and would not agree to raising them for equestrian
- THIS LAND 2017
 - o Gwendolyn says that she has a work commitment on May 13th but will delegate her equine MiC responsibilities to another equestrian marshal until she can get on site that afternoon
 - o Baroness Maggie said that May 13th is about the only date available for This Land 2017
 - o Solveig says that we are looking at doing This Land on May 13th as a one-day event.
 - o We are going to do a war with Red Spears.
 - o They are looking at changing the site to a church that has a kitchen. Not official yet.
 - The site does not have a fee. They are asking for a donation from our group.
 - We may have to get porta-johns.
 - o We have 3 bids for running Feast.

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- Rok – catering business for hog roasts
- Zilia and Halldora – putting a feast bid in
- Bebin – will be putting a bid in
- We need to get the event on to the Midrealm Event Calendar because it is filling up fast
 - **VOTE:** Mael proposed that we put the event on to the Midrealm Calendar for May 13th even though we do not have a confirmed site yet.
 - The motion was seconded and thirded.
 - **APPROVED.**
- Baroness Maggie has asked Messiah Lutheran to put a tentative hold on May 13th for an alternate site.
- Halldora said that she and Zilia have their feast bid together and they wanted to know how to submit it. Solveig said that they just need to send it to her.

- **BARONY ANNUAL INVENTORY**
 - Solveig is urging us to pick a date for the storage unit inventory.
 - Baroness Maggie said that last year's inventory was completed on October 15th.
 - Solveig said that we need to know about all of the Barony possessions, not just the things in the storage unit. She used an example of the Barony brewing supplies. We need an inventory of those items and their location.
 - NOTE: **If anyone has any of the physical items that are owned by the Barony, then they need to send an itemized list of those items to Solveig so that it is added to the list. She needs a description of the item and to know where it is stored. – REMINDER WILL BE POSTED ON THE FACEBOOK GROUP.
 - Date of Storage Unit Inventory: October 9th, 2016, 11am
 - Deadline for Barony Items Info to be Sent to Solveig: October 9th, 2016

- **BARONY STORAGE UNIT RENTAL PAYMENT**
 - Solveig reminded everyone that the check to pay for the coming year for the storage unit will need to be issued soon.
 - Baroness Maggie found the Business Meeting notes in the September 2015 minutes regarding the storage unit fee. It was not voted on at that time to approve the storage unit rental cost as an automatically recurring expense.
 - Cassandra asked if we get a discount for paying a year in advance. It was unclear. Solveig is going to ask them and see if there is a discount available.

- **BARONIAL SUNSHADE**
 - It was mentioned that there is non-profit donation money being received that is ear-marked for the purchase of a Baronial sunshade. Baroness Maggie stated that this is something that needs to be discussed at another meeting.

- **TWELFTH NIGHT 2017**
 - Baroness Maggie said that she has talked to Messiah Lutheran and January 7th is available. She has asked them to hold it for us.
 - She has asked them if there are any charitable organizations that they would like us to sponsor and they will be getting back to her (food drive or clothing drive in addition to the monetary donation to the church).
 - Baron Fergus says that St. Henrys Church also has Saturday mass so that would be an issue. They are saying that we would have to be quiet while that was going on. The gym is right above the church area.

NEW BUSINESS:

- **EXCHEQUER: REQUEST FOR REFUND OF EXPENSES - APPROVED**
 - Solveig has receipts for postage and ink for printing.
 - **VOTE:** Solveig made a motion to approve her purchase of postage and ink.
 - Baroness Maggie seconded the motion.
 - **APPROVED.**

- **EXCHEQUER: REQUEST FOR APPROVAL OF RECURRING ANNUAL FUND - APPROVED**
 - Solveig asked for a standing approval for Exchequer expenses going forward so she doesn't have to keep asking during Business Meetings. She would like to be approved for a certain amount per year. She said she will keep a

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ledger of what has been spent. She said that it could be brought up and approved in the Financial Committee instead of at the Business Meeting. As Exchequer she has to keep paper copies of everything for 7 years and has to mail actual paper copies of her reports.

- When the entire amount has not been used for a year, then the unused amount would be carried over to the following year.
- **VOTE:** Solveig made a motion to approve a standing amount per year for the office of Exchequer. Remainder rolls over to the following year.
 - Baron Fergus made the motion for a second time.
 - Someone seconded the motion (voice unrecognizable).
 - **APPROVED.**

- **DEVELOPING A REFUND POLICY**
 - Solveig said that either the group or the Financial Committee needs to develop a refund policy related to our events.
 - There was much discussion but nothing was finalized or voted on:
 - If someone pays ahead of time as a pre-registration and cannot come to the event, then they should be able to be refunded.
 - If someone shows up to the event, pays at Gate, and then decides that they have to leave, a refund should not be available.
 - It was suggested that for pre-registration refunds there should be a cut-off date to be refunded.
 - Checks that have been issued for refunds are cashable up to 6 months from the date of issue. After that, the Barony will void the check.

- **ARCHERY: REQUEST FOR ADDITIONAL FUND MONEY – NOT APPROVED**
 - Gwydion said that he would like to have an amount put into the Archery fund for future expenses. He said that they have no equipment or projects that are in the works right now.
 - Cassandra offered to second the motion.
 - Discussion occurred about why more money was needed to be put into the Archery account when equipment or project needs do not exist.
 - It was asked why was the Archery fund money not being used to pay for the indoor archery site.

- **ARCHERY: REQUESTING BARONIAL FUNDING OF INDOOR WINTER PRACTICE SITE - APPROVED**
 - Archery Indoor Practice Site is Hook and Arrow, a local archery range.
 - Gwydion stated that he has archery set up for the winter at Hook and Arrow to where people have to pay per person to come and shoot archery. That way the Barony would not have to pay for the cost of the indoor site.
 - There were concerns expressed that making people pay each time prohibits some people from being able to shoot.
 - There were concerns expressed about people coming out to shoot for free, who would break equipment, and who were not in the SCA and had no intention of joining the SCA.
 - There was discussion of the options of;
 - Requiring all archers to pay to shoot
 - The Barony paying the full fee for the indoor practice site and then **asking** for a donation from each person who comes to shoot (not requiring them to pay)
 - It was brought up that for Equestrian the people who come to ride are required to pay each time. The barony pays the insurance plus whatever amount has to be paid over and above how much is made from the riders.
 - Fergus suggested that the Barony pay the archery practice site fee in full and then post that we are asking for a donation to help cover the cost.
 - Solveig suggested that instead of the Barony paying the entire site fee for the winter that the Barony just pay for half of the total cost.

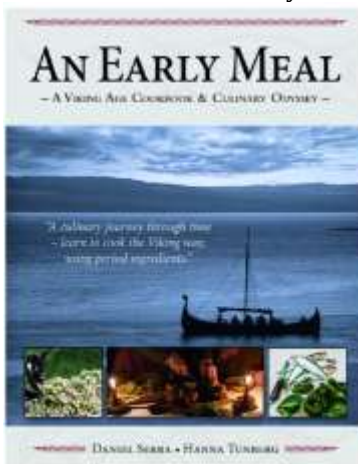
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- **VOTE:** After much discussion, Gwydion put forward the motion for the Barony to pay for half of the indoor Archery site fee.
 - Motion seconded by Baron Fergus.
 - **APPROVED.**
- **EQUESTRIAN: PROPOSAL FOR THE BARONY TO PAY FOR HALF OF THE PRACTICE SITE COST**
 - Baroness Maggie suggested that since the Barony is willing to pay for half of the Archery practice site fee that we should be treating the other Barony activities equally. She has suggested that the Barony pay for half of the Equestrian practice site fee.
 - Maggie said that this is a subject that we really need Gwendolyn for so it should be discussed at a later date.
 - Fergus said that we should table this idea and discuss at a future meeting.
- **HERALD: REQUEST FOR MONEY FOR SUBMISSION FEES FOR BARONIAL BADGES**
 - Solveig gave Alan the form for Advance Funding for paying of the submission fees for the Baronial badges.
- **MOUNTED WAR GAMES 2017**
 - Prudence said that she is preparing a bid to run MWG VII for next year and will bring it to the next Business Meeting.
 - Solveig mentioned that the equestrian site in Peru, Indiana, is lot less expensive than the Wells County 4-H.
 - **VOTE:** Prudence put forth a motion to put MWG VII on the Midrealm Event calendar.
 - Maggie seconded the motion.
 - **APPROVED.**
- **DEMO OPPORTUNITY**
 - Mael said that both he and Maggie were contacted by the Salvation Army asking about us doing an hour-long fighting demo at the Salvation Army; it would be a fighting demo and a talk about arms and armor for their after-school program so it would be in the evening.
 - Mael said that he wanted to get input from the group because previously when we had contacted them asking about using their gym as a practice space they had basically used religious discrimination as a way to keep us out.
 - Maggie offered to contact the person to clarify if that was still the case or not.
 - Marcharit asked when will we know if we are doing the demo or not.

QUESTIONS, COMMENTS, OR ANNOUNCEMENTS:

- **UPCOMING TRIP:** Solveig said that the author Daniel Sera, a culinary archeologist from Sweden who wrote “An Early Meal” is coming to Chicago for a workshop. Tickets are \$25. It will be a 4-hour workshop with hands-on cooking and demonstrating Viking stuff. They will be making cheese. They will be stuffing sausage with a horn implement. They will be making pottages. Solveig is going. If anyone is interested in going, please let her know. It is on October 8th, the same weekend as Rose Tourney.



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The link for more info on the book and about the author: <http://chronocopiapublishing.com/books/early-meal-viking-age-cookbook-and-culinary-odyssey>.

- HIS MAJESTY'S MERRY MEN: Forester Alfairin said that King Edmund is a big archery and combat archery supporter. The King is working to get a band of Merry Men and Women together who will be doing archery and helping to support a local food bank. Alfairin said that Velos has made the team already. Alfairin is encouraging everyone to come out at events and shoot archery. The King is giving tokens to those who are involved.
 - A POSSIBLE EAST KINGDOM VISITOR AT PENNSIC NEXT YEAR: Turlough said that he made the acquaintance of a gentleman of the East Kingdom who makes mead. He told him that he was welcome to visit the Barony of Shadowed Stars.
 - RUBBER STAMP AND SCRAPBOOK CONVENTION 2016: Gwenth wanted any of those interested in A&S to know that the Fort Wayne Rubber Stamp and Scrapbook convention is going to be held October 1st and 2nd at the Coliseum. They do have classes. Admission is \$6.
- **MEETING ADJOURNED TIME: 8:40pm**
-

ONGOING PROJECTS:

- Gold Key inventory and purge (Zilia?).
 - Barony pavilion or sunshade (Ulrich?).
-

UNRESOLVED ISSUES:

Month: May 2016

- MERCHANT ADVERTISING IN THE BARONY NEWSLETTER: Broinninn said she would bring a proposal to be discussed and voted upon at a future meeting.

Month: November 2015

- BREWERS' NIGHT PROPOSAL: Prudence suggested that if there was interest we could start up a Brewers' Night where all things brewing could be discussed. She said it would be for brewing anything, not just beer. Based on the discussion, Solveig decided that there was definitely interest and said to pick a day and get it listed on the Baronial calendar.
-

TABLED ISSUES/IDEAS FOR THE FUTURE

- NELSON'S CHICKEN FUNDRAISER/DEMO IDEA: Lady Bezawit needs to present the proposal details to the group to be voted on.
- TWELFTH NIGHT

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- Need to choose an Event Steward
 - Recommendations for improvements:
 - Kids' activities
 - Dance classes earlier in the day, possibly concurrent with regular classes
 - Dance classes for kids
 - Not having any Baronial meetings that day
 - Possibly incorporating period games
 - Site Fees
 - Possibly ask attendees for a small fee at the door
 - Food bank donations
 - Donation baskets
- DEMO OPPORTUNITY – ENCHANTED LAKES RENAISSANCE FAIRE:
- This will be looked at for 2017.
-